

Academic Timeline for Teachers

Session 2024-2025

For ALL the programmes covered under Semester System (Odd Semester-2024) except for Architecture, Agriculture and Pharmacy

| SN | Program | Concerned Person | Dates |
|-----|---|-----------------------------------|---|
| 1. | Last date to submit/upload lesson Plan at SMIS portal | Faculty | Thursday, July 11, 2024 |
| 2. | Update ILI-LMS for the Odd Semester-2024 (The new courses on ILI to have the old reading materials compulsorily, e.g. ppts, lectures notes, video links, practice papers etc.) | Faculty | Saturday, July 13, 2024 |
| 3. | Semester Registration by the students | Course coordinators & HODs | Monday, July 15, 2024 |
| 4. | Commencement of classes | Faculty | Monday, July 15, 2024 (For II year and onwards) Monday, August 5, 2024 (For First year) August 1-3, 2024 (Orientation program for I year) |
| 5. | Update Examiners panel | HOD | Thursday-Saturday, July 25-27, 2024 |
| 6. | Update CBCS portal for Even Semester 2025 | HOD | Saturday, August 17, 2024 |
| 7. | Last date to prepare Question Papers for First Continuous Assessment | Faculty | Friday, September 6, 2024 |
| 8. | Course Completion Status to be submitted to HOD | Faculty | Saturday, September 7, 2024 |
| 9. | First Continuous Assessment | Faculty | Wednesday-Saturday, September 11-14, 2024 |
| 10. | Last date for uploading First Continuous Assessment Marks at SMIS portal | Faculty | Saturday, September 21, 2024 |
| 11. | First Quiz Test at ILI-LMS | Faculty | Monday-Saturday, September 23-28, 2024 |
| 12. | First Assignment Test at ILI-LMS | Faculty | Monday-Saturday, September 23-28, 2024 |
| 13. | Submission of Teaching Load for the preparation of Time table of Even Semester 2025 | HOD | Monday-Saturday, September 23-28, 2024 |
| 14. | Inform students regarding last date (October 11, 2024) to apply for Carryover Examination (Semester-End & CA-reassessment) for Previous Semesters' courses | Faculty/Course coordinators | Monday-Wednesday, October 7-9, 2024 |
| 15. | Last date to prepare Question Papers for Second Continuous Assessment | Faculty | Wednesday, October 09, 2024 |
| 16. | Course Completion Status to be submitted to HOD | Faculty | Friday, October 11, 2024 |
| 17. | Second Continuous Assessment | Faculty | Wednesday-Saturday, October 16-19, 2024 |
| 18. | Last date for correction in CA marks (Inform students to check) | Faculty | Friday, October 25, 2024 |
| 19. | Release of Semester-End Theory Examination Schedule | Examination cell | Saturday, October 26, 2024 |
| 20. | Last date for uploading Second Continuous Assessment Marks at SMIS portal | Faculty | Saturday, October 26, 2024 |
| 21. | Second Quiz Test at ILI-LMS | Faculty | Friday- Wednesday, October 25-30, 2024 |
| 22. | Second Assignment Test at ILI-LMS | Faculty | Friday- Wednesday, October 25-30, 2024 |
| 23. | Inform students regarding dates of applying for Improvement (Mid semester) Examination for current semester's subjects (online via IUSMS app) | HOD/Course Coordinators | Monday-Wednesday, October 21-23, 2024 |
| 24. | Improvement test/ CA-Reassessment | Faculty | Monday- Wednesday, November 04-06, 2024 |
| 25. | Prompt students to complete Feedback (For Course Teachers, Mentors & Lab Teachers) Last date November 13, 2024 | HOD | Thursday-Saturday, November 07-09, 2024 |
| 26. | Issue of Admit Cards for Semester-End Practical Examinations | HOD/ Faculty | Thursday-Saturday, Nov 07-09, 2024 |
| 27. | End of Regular Classes | Faculty | Saturday, Nov 09, 2024 |
| 28. | Revision / Remedial Classes | Faculty | Monday- Wednesday, Nov 11-13, 2024 |
| 29. | Academic pre-registration for Even semester-2025 (compulsory for all students) through IU SMS app | HOD | Monday- Wednesday, Nov 11-13, 2024 |
| 30. | Semester-End Practical Examinations | HOD/ Faculty | Thursday-Thursday, Nov 14-21, 2024 |
| 31. | Last date for correction in CA marks by Assistant Registrar, Admissions & Academics | Faculty | Thursday, Nov 14, 2024 |
| 32. | Last date for uploading Improvement test/ CA-Reassessment Marks at SMIS portal | Faculty | Saturday, Nov 16, 2024 |
| 33. | Last date for Submission of Continuous Assessment Marks award lists | Faculty | Tuesday, Nov 19, 2024 |
| 34. | Last date for Submission of Semester-End Practical Examination Marks | Faculty | Saturday, Nov 23, 2024 |
| 35. | Last day for submission of course file to the HOD | Faculty | Saturday, Nov 23, 2024 |
| 36. | Course Completion Status to be submitted to HOD | Faculty | Saturday, Nov 23, 2024 |
| 37. | Time table for next semester is uploaded | Time table Committee | Saturday, Nov 23, 2024 |
| 38. | Issue of Admit Cards for Semester-End Theory Examinations | HOD/Course Coordinators | Friday-Saturday, Nov 22-23, 2024 |
| 39. | Semester-End Theory Examinations | Faculty | Monday-Saturday, Nov 25- Dec 14, 2024 |
| 40. | Evaluation of Semester-End Theory Examinations Answer Scripts | Faculty | Wednesday-Wednesday, Nov 27- Dec 18, 2024 |
| 41. | Showing of Semester-End Examinations Answer Scripts | Faculty | Thursday-Saturday, Dec 19 -21, 2024 |
| 42. | Declaration of Semester-End results | Examination Cell | Monday, Dec 23, 2024 onwards |
| 43. | Semester Break for students (Winter Vacation) | - | Last date of Exam. - Jan 04, 2025 |
| 44. | Even Semester-2025 registration (Fine of Rs 500/ per day shall be imposed for late semester registration after January 06, 2024) | HOD/Faculty / Course coordinators | Monday, January 06, 2025 |
| 45. | Commencement of Even Semester classes | | Monday, January 06, 2025 |

Important Notes:

- Continuous Assessment copies must be shown to the students within three days of the completion of exams.
- Educational Tours should be arranged during Summer/Winter vacations only.
- Internship/Apprenticeship can be arranged during summer vacations.
- Portal will be disabled after the due date. Adherence to the time line is mandatory.
- Departments of Architecture, Agriculture and Pharmacy shall prepare their own academic timeline for teachers.


 4.7.24
COE & Chairman

Sub-Committee for Teaching, Learning and Evaluation