



DEPARTMENTAL QUALITY ASSURANCE CELL (DQAC)

**FACULTY OF SCIENCE
DEPARTMENT OF BIOSCIENCES**

For all the faculty and staff members of the department

Venue: HoD Room

Date: 02/04/24

Time: 10:40 AM

Agenda of Meeting: Updation of Departmental Placement Committee

Roles and responsibilities:

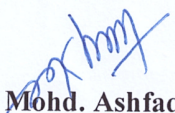
- Ensuring proper maintenance of records of the lists of students placed, company name, branch and salary offered.
- Regular update to students for placement interviews/higher studies.
- Maintenance and updating data like branch wise placements, students' profiles, year wise placements, list of companies visited etc. as per the NAAC criteria 5.
- Ensuring the timely organisation of Career Guidance Workshop for disseminating the crucial information related to the various career opportunities, presentation designing, CV designing and facing interviews in different institutions/companies.

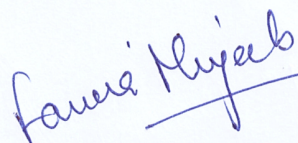
Minutes of the meeting: The members of the Departmental Placement Committee are as follows:

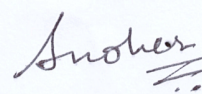
Chairperson: Dr. Irfan Ahmad Ansari

Members:

- Dr. Swati Sharma
- Dr. Salman Khan
- Dr. Durdana Yasin
- Dr. Mohsin Vahid Khan


Dr. Mohd. Ashfaque
(Chairperson, DQAC)


Dr. Farina Mujeeb
(Member Secretary)


Dr. Snober S. Mir
(Head)