

**Integral Institute of Agricultural Science & Technology (IIAST)  
Integral University, Lucknow**

**Date: 5-Mar-24**

**Notice**

**Sub: Regarding the smooth conduction of the Mid-Semester and Improvement Exam**

You all have been informed that the Mid-Semester and Improvement Examinations are the regular activities of the IIAST. In this regard, all concerns are requested to cooperate and follow the below-mentioned guidelines for the smooth conduction of the same. Your positive support is highly appreciated.

**Guidelines:**

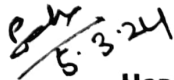
- The UG and PG coordinators, as well as the Back-paper coordinator, are kindly requested to provide support for the activities associated with the Mid-Semester and Improvement exams. Your positive support will always be appreciated.
- All the faculty members have to provide hard copies of the question papers in the given format (*mentioning the required number of copies and signature on the back*) on or before the mentioned last dates. In case of non-delivery, the responsible faculty has to arrange the required number of copies of question papers and deliver them to the exam coordinators before the exam.
- All the lab instructors have to complete the allotted Mid-Semester and Improvement exam related work assigned by the Mid Semester & Improvement Examination Committee coordinators and report afterwards to the concerns.
- All the faculties and instructors who have invigilation duties have to make themselves available in the control room, 15 minutes before the commencement of the exam. In case of leave from the invigilation duty, the concern has to inform the Mid Semester & Improvement Examination Committee and provide a replacement for him/her mandatorily.

  
**Mid Semester & Improvement**

**Examination Committee**

Department of Agriculture

IIAST, Integral University

  
**Head**

Department of Agriculture

IIAST, Integral University

Dr. Gopal Chandra  
Head  
Department of Agriculture  
Integral Institute of Agricultural  
Science & Technology (IIAST)  
Integral University, Lucknow