

Dear Sir/Madam,

Semester registration by the II year and onward students is going to begin from August 14, 2023. Please find attached the offline registration process (user manual) for your help with screenshots for login at the SMIS portal. Offline registration form has also been attached which is to be signed by the registered students and should be submitted every day at 4:15 pm in the Directorate of Admissions and Academics.

Before starting the semester registration, kindly check that the student has completed the Pre-Registration for the Odd Semester 2023-24. Pre-Registration is a prerequisite for Semester Registration which should be completed first.

Please also ensure that the student has paid the Annual fee and late fee, if any, at the time of registration. Late fine of Rs 500/ per day will be charged from August 16, 2023 for Annual fee as well as late registration separately.

Physical presence of the student is mandatory for registration. Kindly check the Student ID and verify before completing the registration.

Venue for registration and updated list of course coordinators along with their contact details should be uploaded on the departmental and IUSMS portals by August 10, 2023.

Commencement of classes will occur from August 14, 2023.

With Warm Regards,

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Prof. Abdul Rahman Khan

Controller of Examination

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