

Integral University, Lucknow

Departmental Schedule-Orientation Program 2023

Date: TWO DAYS (25-26 AUGUST 2023)

Venue: Language Lab

Activities – Day 1

Date: 25/08/2023

S. No.	Program	Date & Time 25/08/2023
1-	Welcome Address by Prof. (Dr) H M Arif (Head of the Department, Languages, Chairperson DQAC) (History & highlights of the dept., Progress, achievements, NAAC, etc.)	10:00 -10:15
2	Address by Dean of Humanities and Social Sciences, Languages, prof. Shahid Ali Khan About the Faculty	10:15- 10:30
3	Introduction of Faculty Members by Dr. Aareena Nazneen (Vice-Chairperson DQAC) (Profile should include name, academic background, expertise, achievements, subject taught, R&D, Research projects, publications/patents, etc. Individual introduction should consist of name, school college, subject studied, percentage of marks, hobbies, extracurricular activities, etc.)	10:30-10:40
4	Address by Program Coordinator & Departmental Website Coordinators (DWC) (UG) Ms. Vanya Srivastava. (Program objectives and Program outcome Scope, Ordinances, Scheme of examinations, Mid-semester, End semester exams, detention policy in mid-Sem and End Sem exams, improvement exam & its fee, the requirement of admit card, attendance, timetables, creation of WhatsApp group including HOD-CR group, Process & time of fee submission.) Address by Program Coordinator (PG) and Vice Chair Person DQAC, Dr Aareena Nazneen (Program objectives, Program outcomes and its relevance with respective Sustainable Development Goals (SDG), Scheme of examinations, Mid-semester, End semester exams, detention policy in mid-Sem and End Sem exams, improvement exam, Mentor-Mentee system. Regarding NEP)	10:40- 11:00
5	Address by Department Placement Coordinator (DPC) and Sport Coordinator Mr. Raj Askari Purpose, activities and its details	11:00- 10
6	Short documentaries (Video) By students Dept of Languages	11:10-11:15

	Short Video	
7	Address by the representative of Women Grievance Cell	11:15-11:30
8	Address by Alumni by Dr. Sahrish Fatima / Ms Era Rizvi (Alumna)	11:30-11:40
9	Expert lecture followed by an introduction	11:40 -12:00
10	Vote of thanks by Dr. Arshi Khan	12:00 -12:05
11	Campus visit with course coordinator as per centralized schedule. Dr. Fatima Sahrish, Dr. Arshi Khan, Ms. Vanya Shrivastava, Dr. Aareena Nazneen Central Library, Sports, Music Society (Through Cultural Committee), Alumni Office	12:05- 12:130

Activities – Day 2

Date: 26/08/2023

Time: 9:30 a.m.

Program	Points to be included
B.A 1 Course Co-ordinator (Dr. Fatima Sahrish)	About the Pogram, Curriculum, NEP 1 st Year, Discipline. Information regarding the concerned criteria
B.A 2 Course Coordinator (Dr. Arshi Khan)	About the Program Curriculum, NEP 1 st Year, Discipline . Information regarding the concerned criteria
BA 3 Course Coordinator (Ms Vanya Srivastava)	About the Program Curriculum, (Hons) 1 st Year, Discipline. Information regarding the concerned criteria
MA Program Course Coordinator (Dr. Aareena Nazneen)	About the Program Curriculum, (Hons) 1 st Year, Discipline. . Information regarding the concerned criteria
Departmental Examination Coordinator And Coordinator Literary Society (Dr. Arshi Khan)	About the Evaluation Scheme, Mid Sem and End Sem Exam, CT, TA, etc. About the Society and Literary Magazine. . Information regarding the concerned criteria
Departmental ILL Coordinator Dr. Ilyas Khan	About ILL, study material uploaded on ILL, quizzes 1,2, Assignments. . Information regarding the concerned criteria
Address by the representative of Central Library	Inform students about the library
Address by NSS representative by Dr. Sheeba Khan	Inform students about the NSS program and encourage them to membership
Address by the representative of CCG&D cell Dr. Aareena Nazneen, . Information regarding the concerned criteria	Placement activities and details
Vote of Thanks	Dr. Zain Mohammad Sulaiman

*All the faculty members are requested to manage the classes of other departments according to their own time slots and convenience.

A handwritten signature in black ink, appearing to read 'Arif', with a horizontal line underneath it.

Prof. (Dr) HM Arif

Head

Department of Languages

Integral University, Lucknow.