

5th June, 2017

(From the Office of the Dean, Faculty of Engineering)

Kind Attn: All Heads of the Departments, Faculty of Engineering

The procedure for B. Tech project execution shall be as under:

1. A list of probable projects should be displayed latest by 7 days earlier than the last date of submission and this list should be such that each project should be handled by a maximum of three students.
2. In case of projects of interdisciplinary nature, a maximum of four students may be allowed in a group. In such a case, the project group shall consist of students from more than one department. Each department should ensure that a minimum of 25% projects are interdisciplinary, and students from different departments are involved in the groups.
3. While preparing the list of projects following considerations should be made-
 - a. All projects should be new, which were not allotted to last five outgoing batches.
 - b. If required a large project can be allotted to different batches after breaking them into separate parts.
 - c. If required a project can be broken into modules and allotted to different consequent batches i.e. for instance, a project can be divided between students of 2015-16 and 2016-17 batches.
4. If some students come with his/her choice of project, the same should be screened by departmental Project Evaluation Committee before finalization.
5. A project evaluation committee should be constituted in each department for the following jobs-
 - a) Allotment of Project
 - b) Mid Term Evaluation
 - c) Final Evaluation
6. The committee shall contain either the Dean or his/her nominee as a member. All Projects supervisor should make sure that student are utilizing the number of hours shown for project execution in the time table. All students should be advised to make a diary to record the activities of project on weekly basis.
7. Project evaluation committee will evaluate the project at least 2 times before the final evaluation.
8. In odd semester evaluation will be done as follows :
 - a. After the allotment of project in September
 - b. Either just before or after 2nd mid sessional exams.
 - c. Final evaluation for the semester.
9. In even semester evaluation will be done as follows:
 - a. In the month of January
 - b. Either just before or after 2nd mid sessional exams.
 - c. Final evaluation.
10. It has been noted that in case students from different departments make a group, their evaluation is done separately in their respective departments. This practice should be avoided, and evaluation of one project should be done at one go, in the presence of all student members of that group.

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Dean, Faculty of Engineering