

## GUEST LECTURE REPORT

ON

### DESIGN OF QUESTIONNAIRE

Organized by the Faculty of Education

April 17, 2018

The Faculty of Education organized an Expert Lecture on the “Design of Questionnaire” on April 17 2018 in Hall-4 Central Auditorium. The Guest Speaker was Prof.(Dr) M.Verma(Retd.), Department of Education, University of Lucknow.

The Guest lecture was commenced with the Welcome Address of Dr.A.K.Lodi Head, Department of Education Who Welcomed the Guest followed by short speech on the importance of Questionnaire. He made it clear that perseverance and hard work can make anyone an effective teacher.

The Guest Speaker Prof.(Dr) M.Verma began his talk with the importance of questionnaire in research process. Questionnaire design is one of the most important part of survey research. The following seven steps had been explained in detail by the speaker.

1. Decide what information is required
2. Make a rough listing of the item
3. Refine the question phrasing
4. Develop the response format
5. Put the questionnaire in appropriate sequence
6. Finalise the layout of the questionnaire
7. Pre test and revise.

The technical session was also held with regard to competency mapping and questionnaire design.

The lecture was followed by question answer session and doubt clearing session in which the participants were actively involved. Prof Dr. T.Usmani, Dean Faculty of Education presented his views on the importance of questionnaire in research process. The vote of thanks was given by Dr Ali Imam.

Convenor

Dr Akhlaq Ahmad

Faculty of Education

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