

**“Quality Improvement Program (QIP) /
Short Term Course (STC) on IT Skills”
7th August to 12th August, 2017**

Human Resource Development Centre (HRDC) Integral University in collaboration with Faculty of Engineering, JETGOI, Barabanki organized a Seven Days Short Term Course (STC) on “IT Skills” from 07th August to 12th August, 2017 wherein total 200+ participants across the India participated. The aim of the STC was to impart the knowledge of Information Technology skills among the participants. The STC was organized under the patronage of Dr Syed Aqeel Ahmad, Professor & Head of the Department of Civil Engineering & Director, HRDC. Convener & Organizing Secretary of the STC was Dr. Mohd. Haris Siddiqui, Head, Department of Bioengineering, Integral University, Lucknow. The course was inaugurated by Dr. Syed Aqeel Ahmad with welcome to the course trainers and Participants highlighting the need to abreast our participants with latest technology in the field of Information Technology to enhance their skills and to make them industry ready. On the first day, participants were made aware about the functionality of the Google Search Engine focusing on the three main stages i.e. Crawling, [Indexing](#) & Serving search results. Whereas on 2nd and 3rd day of the STC expert demonstrated the use of various versions of Google Earth and its applications which enables educators, students, and other users to share data. Further on 10th and 11th August, 2017 Mr. Amit Pathak HoD, JIT, Barabanki explained the use of Microsoft Word in Research Writings and Presentations, Mr. Amit Pathak gave the practical applications and its use for quality of the language used in the research writings, level of plagiarism, proper presentation of the footnote and endnote, style of the citation and the style of the references and bibliography are the grounds of quality research in any branch of knowledge. The keen interest of the participants made the session very lively and fruitful. Citations and references are essential components of any research. The citations and references also help to prevent plagiarism, and the authors are required to follow set guidelines when submitting their thesis and manuscripts. In this regard our experts Dr. Tasneem Ahmed & Dr. Mohd. Faisal explained the concept of referencing and citations of the manuscript through Mendeley & Zotero citation management tool. The Valedictory Day was attended by participants including Deans of various faculties, Directors, Head of Departments and faculty members. Program concluded with vote of thanks by Mr. Zishan Raza Khan, Dy. Director, HRDC, Integral University. After successful completion of the STC, participants were awarded with the certificate.