

PROCEEDINGS OF THE MEETING OF IQAC

A meeting of the members of IQAC working committee and HoDs was held in the conference room of the Administrative Block on 03 November' 2017 at 02.00pm.

The following members were present in the meeting:

1. Prof. M.K. J. Siddiqui - Pro-Vice Chancellor
2. Dr. Syed Nadeem Akhtar- Director, Planning & Research
3. Prof. T. Usmani - Dean, Education
4. Prof. A.K. Saxena - Dean, Management
5. Prof. Aqil Ahmad - Controller of Examinations
6. Dr. Syed Aqeel Ahmad - Director, HRDC
7. Dr. Mohd. Haris Siddiqui- Director, IIAST & Head, Dept. of Bioengineering
8. Prof. Syed Hasan Saeed - Head, Dept. of Electronics and Communications
9. Dr. Zubair Khan - Head, Dept. of Mathematics
10. Mr. Kavita Agarwal - Head, Dept. of Computer Science & Engineering
11. Dr. Monauwer Alam - Head, Dept. of Electrical Engineering
12. Prof. Neelam Pathak - Head, Dept. of Biosciences
13. Prof. V.S. Chandel - Head, Dept. of Physics
14. Dr. Adeel Maqbool - Head, Dept. of Management
15. Dr. Khwaja Moeed - Principal, Polytechnic
16. Dr. Adnan Khan Lodhi - Head, Dept. of Education
17. Dr. Khurram Ashraf - Head, Dept. of Architecture
18. Dr. Naved Ahmad - Library In-charge
19. Prof. Abdul Rahman Khan - Dean, Faculty of Science, Director, IQAC

The following agenda items were discussed:

1. Implementation of Choice Based Credit System (CBCS)
2. Regular updation of the university website (EMS/SMS).
3. Increasing the outreach to the alumni community
4. Feedback Mechanism
5. Any other issue or suggestions.

1. At the outset, the Director, IQAC welcomed all the members to the meeting and laid down the agenda of the meeting.

2. The members discussed regarding the preparedness for the implementation of CBCS in their departments. The HoDs submitted their report for CBCS implementation in their respective departments and shared various aspects of it.

3. The Director, IQAC informed the members about the Students Management System, Employee Management System which is providing online access to attendance records, notices, examination and feedback forms, etc. to the faculty, staff members and students. (Specially first year of various programmes)

4. The Director, IQAC emphasize over the need for enhanced interaction with the university alumni community. He pointed out the effective roles that the alumni of prominent universities across the globe have played in helping their *alma mater*. engagements. He also asked about the preparedness of the Alumni Newsletter the Director CCG&D to rope in Alumni for better guidance, preparedness of our students for industry and placement.

5. The Director asked the HoDs about the Online Feedback Mechanism and explain its importance top students/faculty. He asked the HoDs to explain the benefits of honest opinion in feedback and encourage students and other stakeholders to take part in the feedback.

6. The HoDs were also advised to increase their linkages with other academic institutions of repute and industries to enhance the prospects of good training and placement of the final year students.

The meeting ended with Vote of Thanks to the Chair.


(Prof. Adbul Rahman Khan)
Director, IQAC