



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**INTEGRAL UNIVERSITY, LUCKNOW**

**Minutes of the Meeting**

A meeting of the **Sub Committees for NAAC supervision and guidance** was held on **09 September 2019** at 3.00p.m. in the **IQAC** of the University.

The following members attended the meeting:

- |                               |   |                          |
|-------------------------------|---|--------------------------|
| 1. Prof. A. K. Saxena         | - | Chairman, Director, IQAC |
| 2. Prof. T. Usmani            | - | Member                   |
| 3. Prof. Zeba Aqil            | - | "                        |
| 4. Prof. Iffat Zareen Ahmad   | - | "                        |
| 5. Prof. Naimur Rahman Kidwai | - | "                        |
| 6. Dr. Naveed Ahmad           | - | "                        |
| 7. Ms. Kavita Agarwal         | - | "                        |
| 8. Dr. Mir Snober Shabnam     | - | "                        |
| 9. Dr. Asma Farooq            | - | "                        |

The following issues were discussed and resolutions made accordingly by the Members of the House:

- 1) Prof. A.K. Saxena, Director IQAC welcomed all the members and briefed the agenda i.e. preparation and submission of SSR for NAAC II Cycle Accreditation.
- 2) Prof. A.K. Saxena, Director IQAC informed all the Sub Committee Incharges regarding the timeline of submission of AQAR and SSR to NAAC. He also informed the members to prepare data for SSR from the year 2014-15 to 2018-19 with supported document which have to be uploaded with SSR.
- 3) He also informed that submission of SSR will be done latest by January-2020 therefore it is necessary to prepare a draft for evaluation latest by 14<sup>th</sup> October'2019.
- 4) Prof. Iffat Zareen, the Criterion II Incharge asked to organize a meeting for all the DQAC members for explanation of COS, POs and PSOs. The Prof. Naimur Rahman Kidwai, Deputy Director IQAC agreed to take session in the coming weeks.

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- 5) Prof Zeba Aqil, the Criterion I Incharge asked to provide hard copies of University Manual which is required to prepare SSR. The Hard Copies were given to her at the end of the meeting.
- 6) Dr. Mir Sanober Shabnam informed the Director IQAC regarding unavailability of the staff of IIMS&R for participation in accreditation process, the Director said that he talked with the HEAD of IIMS&R and he had nominated 7 faculty members for the same and a Workshop is also going to be organized to get them well versed with the accreditation process in the IQAC from 12-13 September' 2019.
- 7) Ms. Kavita Agarwal informed members that the submission of Data on AQAR Portal will open to be filled till 12<sup>th</sup> September' 2019 and therefore all In-charges are advised to download data for preparation of SSR after the above mentioned date.

It was resolved in the next meeting will be held on 16 September' 2019 in the IQAC. The respective Sub Committee Incharge would present Action Taken Report (ATR) pertaining to their NAAC Criterion.

The meeting ended with Vote of Thanks to the Chair.

*Jhalapuro*  
09/9/2019

*NS*  
09/09/19  
(Prof. N.R. Kidwai)  
Deputy Director, IQAC