



INTERNAL QUALITY ASSURANCE CELL (IQAC)
INTEGRAL UNIVERSITY, LUCKNOW

Minutes of the Meeting

A meeting of the **Core Committee and Sub Committees for NAAC supervision and guidance** was held on **12 July 2019** at 10 a.m. in the **Administrative Block** of the University.

The following members attended the meeting:

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| ✓ 1. Dr. Ashraf Rizvi | - | Adviser to the Chancellor |
| ✓ 2. Prof. Aqil Ahmad | - | Vice Chancellor |
| 3. Prof. I. A. Khan | - | Registrar |
| ✓ 4. Prof. A. K. Saxena | - | Director, IQAC, Dean, Faculty of Commerce & Management |
| ✓ 5. Prof. T. Usmani | - | Proctor |
| ✓ 6. Dr. Syed Nadeem Akhtar | - | Director, Planning & Research, Dean, Faculty of Engineering |
| ✓ 7. Mr. Ahmad Raza | - | Treasurer |
| ✓ 8. Prof. Zafar Idrees | - | Dean, IIMS&R |
| ✓ 9. Prof. A. R. Khan | - | Dean, Faculty of Science and COE |
| ✓ 10. Prof. Syed Aqeel Ahmad | - | Director, HRDC |
| ✓ 11. Dr. Mohammad Haris Siddiqui | - | Director, IIAST |
| 12. Prof. Zeba Aqil | - | Member |
| 13. Prof. Iffat Zareen Ahmad | - | " |
| 14. Prof. Naimur Rahman Kidwai | - | " |
| 15. Dr. Naveed Ahmad | - | " |
| 16. Prof. M.A. Khalid | - | " |
| 17. Ms. Kavita Agarwal | - | " |
| 18. Dr. Adnan Khan Lodhi | - | " |
| 19. Ms. Roshan Jahan | - | " |
| 20. Dr. Akheela Khanum | - | " |
| 21. Dr. Meeta Tandon | - | " |
| 22. Dr. Mir Snober Shabnam | - | " |
| 23. Dr. Tariq Mahmood Ansari | - | " |
| 24. Dr. Mohd. Arif | - | " |
| 25. Dr. Zeeshan Raza Khan | - | " |
| 26. Dr. Asma Farooq | - | " |
| 27. Dr. Neelanjan Mukherjee | - | " |
| 28. Dr. Mohd Aslam Yusuf | - | " |
| 29. Dr. Shazia Usmani | - | " |
| 30. Mr. Amit Kumar Goel | - | " |

The following issues were discussed and resolutions made accordingly by the Members of the House:

- 1) The minutes of the meeting held on 10 June, 2019 were confirmed.
- 2) The Sub Committee Incharges gave presentations on their respective NAAC criterion, followed by discussion on different aspects of the criterion.
- 3) Prof. Zeba Aqil, the Criterion I Incharge made a presentation on Criterion I and apprised the members of the preparedness. She sought clarifications for identifying courses that can be categorized to have the "Employability potential". In this context, it was suggested that all the Heads of Departments should identify such courses in their respective departments assigning reasons, thereof, and submit the list to the Criterion I Incharge. Regarding her query about the inclusion of new Programmes of study, it was suggested by the Dean, Planning & Research, Dr. Syed Nadeem Akhtar that only those Programmes which are running should be included.
- 4) Prof. Iffat Zareen Ahmad, the Criterion II In Charge made a presentation on Criterion II. She sought clarification on the data for the number of seats reserved for SC/ST in the University. The Hon'ble Vice Chancellor, Prof. Aqil Ahmad informed that being a Private Minority University, it was not binding on the Integral University to implement the Government norms on reservation of seats for SC/ST students. however for the purpose of granting admission 5% weightage is applicable to SC/ST category as per Government rules. Dr. Syed Nadeem Akhtar suggested that expert opinion on reservation of seats in the University must be sought.

Prof. Ashraf Rizvi asked Prof. Iffat Zareen Ahmad to finalize the date for Workshop on POs, Cos, and PSOs, and to ensure that remedial actions are taken on the shortcomings. He also asked Prof. I. Z. Ahmad to peruse the best practice in teaching and learning employed by top-ranked universities across the country.

Prof. A.K. Saxena, Director, IQAC suggested that documentation for experiential learning and assessment of the learning levels of students must be included in the course file.

- 5) Prof. N. R. Kidwai, the In Charge for Criterion III made a presentation on the criterion assigned to him. Regarding the shortcomings, he informed that the documents for disbursal and utilization of seed money were not available. Dr. Syed Nadeem Akhtar suggested that the Faculty members must be encouraged to avail the facility of Internal Funding of Projects by the University and utilize the grants to the fullest at earliest. Prof. Kidwai also informed that data on University's expenditure on research was not organized as needed. The Treasurer, Mr. Ahmad Raza said that all the required data are available but would need to be compiled in a presentable form. It was suggested by Dr. Syed Nadeem Akhtar that data for

Prof. Ashraf Rizvi informed the members that an Incubation Centre would be established in the University very soon, most likely in the month of July, and 5-10 start-ups are expected to be incubated in the Centre.

- 6) Dr. Naved Ahmad made a presentation on Criterion IV. He mentioned the need to segregate the overall expenditure on Academic and Physical facilities. He was advised to get this done with the assistance of Finance Department. Dr. Naved also mentioned that a Policy Document for systems and procedures for maintaining and utilizing physical, academic and support facilities needs to be prepared and approved.
- 7) Prof. M.A. Khalid made a presentation on Criterion V. He informed that the data for about 24,000 alumni out of the total 27,000 is available. He informed that the Annual Alumni Meet and other relevant activities for engaging the Alumni as well as parents of the currently enrolled students would be conducted. He also highlighted the need for enhancing measures for counseling of students and guiding them for competitive examinations.
- 8) Regarding Criterion VI, Prof. T. Usmani informed the members that a presentation was made on the criterion in the previous meeting and a draft write-up was forwarded to the members.
- 9) Ms. Kavita Agarwal made a presentation on Criterion VII and informed the members of the preparedness. She stressed the need that more activities pertaining to the promotion of universal values, national values, human values, national integration, communal harmony and social cohesion need to be organized.
- 10) Because of the paucity of time, the remaining agenda items could not be discussed and it was decided that those would be taken up in the next meeting that has been scheduled for 01 August, 2019 at 2 p.m. in the Conference Room of the Administrative Block.

The meeting ended with a Vote of Thanks to the Chair.

Aulaxane
22/7/19
(Prof. A.K. Saxena)
Member secretary