



**Internal Quality Assurance Cell (IQAC)**  
**Minutes of the Meeting**

A meeting of IQAC Committee was held on 12<sup>th</sup> December, 2021 at 02:30 p.m. for Criteria I, II and III review, in Hall-4 of the Central Auditorium of the University.

The meeting was presided by Vice Chancellor Prof. Javed Musarrat.

**The following committee members attended the meeting: -**

SI.	Name of the Member	Designation
1	Prof. Javed Musarrat	Vice Chancellor
2	Prof. Syed Misbahul Hasan	Director-IQAC
3	Prof. N. R. Kidwai	Dy. Director-IQAC & Prof.-Faculty of Engineering
4	Prof. Abdul Rahman Khan	CoE & Dean, Sciences
5	Prof. Mohd Haris Siddiqui	Registrar
6	Prof. Wahajul Haq	Dean, Research & Development
7	Mr. Ahmad Raza	Treasurer
8	Prof. Indrani Chakraborty	Dean, Faculty of Architecture
9	Prof. Snober Shabnam Mir	Department of Bioengineering
10	Mrs. Kavita Agarwal	Faculty of Engineering
11	Dr. Ashfaq Khan	Faculty of Health & Medical Sciences
12	Dr. Naseem Ahmad Jafri	Faculty of Law
13	Dr. Prachi Shukla	Librarian
14	Dr. Salman Khan	President, Alumni Association
15	Prof. T. Usmani	Dean, Faculty of Engineering
16	Prof. Syed Aqeel Ahmad	Faculty of Engineering
17	Prof. M.A Khalid	Dean, Student's Welfare
18	Prof. Mahboobul Haque	Faculty of Health of Medical Sciences (Joined Online)
19	Dr. Deepak Singh	CEO, D.K. Infosolutions (joined Online)
20	Dr. Adeel Shamshi	Manager TCS (joined Online)
21	Dr. Rolee Sharma	Incharge Criteria-1 (Invited)
22	Dr. Moiz Akhtar	Assistant Director-IQAC (Invited)

The Chairman welcomed the members. Agenda points were discussed at length and resolution made accordingly.

1. The IQAC is consecutively conducting the series of meetings for the NAAC preparation and review for accreditation. In the sequence qualitative and quantitative metrics of Criteria-1, Criteria-2 and Criteria-3 has been discussed.



**(a): -Criteria-1**

- (i) Compilation of BOS and related documents should be updated with reference of requirements and should be completed within a fortnight.
- (ii) Number and list of new courses in target assessment duration should be updated, IQAC should deliberate with criteria incharge and HoDS.
- (iii) Value Added Courses run information should be updated and list the value added courses along with required document has to be prepared within fortnight, by Criteria incharge.
- (iv) Internship data should be updated for last completed session along with the certificate by the month end.
- (v) Criteria point feedback received from all stakeholder and ATR should be compiled within a week.

**(b): -Criteria-II**

- (i) Demand ratio data has to be compiled (Program wise) for each year and admission section should submit after verification within a fortnight.
- (ii) Full time teachers should be appointed with Ph.D./D.M/M.Ch./D.N.B Super specialty/D.Sc./D'Lit. This will improve faculty student ratio & faculty qualification data.
- (iii) The current duration of result declaration is quite O.K., but efforts should be to improve it to 10 days.

**(C): -Criteria-III**

- (i) Faculty shall be motivated to apply for seed money grant. The seed money target of 20 lakhs per year (minimum) shall be achieved and good projects may be sanction.
- (ii) Efforts should be made to institute "chair" in one or two department.
- (iii) Dean, Research and Development is tasked to make a Proforma for routing process for research projects sponsorship.
- (iv) The data for workshops/seminars conducted on Research methodology, Property Rights (IPR), Entrepreneurship, Skill Development should be updated by verifying from respective department.
- (v) The data of Ph. Ds awarded per teacher depends on Dean, R&D, shall provide list of approved supervisors during assessment period.
- (vi) The data of E-content developed by teachers need to be improved. More Lectures should be uploaded on the government portal.
- (vii) The current data for number of extension and outreach programs is 438 it was to review and verify with the assistance of NSS incharge.



(viii) It was advised to increase MoUs by counting/adding all whether functional or - to improve the data.

2. In the pursuance of Covid-19 the IQAC has advised to enable the use of ICT enabled tools in teaching & learning. In accordance the LMS known as ILI (Integral Learning Initiative) was fully deployed from session 2020-21. All Faculty members need to create at least one course with UGC 4 quadrant approach on ILI.
3. The IQAC is working tandemly with the task force for Implementation of NEP-2020 in order to orient NAAC Accreditation on the lines of National Education Policy 2020 and to consult experts and create awareness among the stake holders in order to implement the various aspects of NEP-2020.

Vice Chancellor Prof. Javed Musarrat thanked members and urged the team to complete the task in hand in timely manner.

**Date:** 12, December-2021

(Prof. N.R. Kidwai)  
**Dy. Director-IQAC**

(Prof. Syed Misbahul Hasan)  
**Director-IQAC**