

**PROCEEDINGS OF THE MEETING OF IQAC HELD ON 06.08.2018 AT 3:00 p.m. IN THE
CONFERENCE ROOM OF THE ADMINISTRATIVE BLOCK**

A meeting of the members of IQAC working committee was held in the Conference Room of the Administrative Block on 06.08.2018 at 3:00p.m.

The following members were present in the meeting:

Prof. Aqil Ahmad	-	Vice Chancellor (Acting)	<i>A.A.</i>
Prof. M. Basheer A. Khan	-	Advisor to the Chancellor	<i>M. Basheer A. Khan</i>
Dr. Syed Nadeem Akhtar	-	Director, Planning & Research and Dean, Faculty of Engg.	
Prof. M. A. Khalid	-	Dean, Students' Welfare	
Prof. Syed Aqeel Ahmad	-	Director, Human Resource Development Centre	<i>S.A.</i>
Dr. Nilanjan Mukherjee	-	Director, Centre for Career Guidance and Development	
Dr. Mohd. Haris Siddiqui	-	Director, IIAST and Additional Director, Admissions	<i>H.S.</i>
Mr. Ghazali Sami	-	Director, Outreach	<i>G.S.</i>
Dr. Salman Khan	-	President, Integral University Alumni Association	<i>S. Khan</i>
Mr. Amrit Gurung	-	Coordinator, Software Development Cell	<i>A.G.</i>
Dr. Mohd Aslam Yusuf	-	Deputy Director, IQAC	<i>Mohd. Aslam Yusuf</i>
Prof. Abdul Rahman Khan	-	Dean, Faculty of Science; Director, IQAC	<i>A.R.K.</i>

The following agenda items were discussed in the meeting:

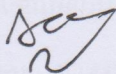
- Discussion on the Revised Accreditation Framework (RAF) implemented by NAAC.
- Assessment of the preparedness for the next cycle of NAAC accreditation.
- Status of Annual Quality Assurance Report (AQAR) for the session 2017-2018.

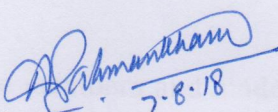
The minutes of the meetings are mentioned below:

- At the outset, the Director, IQAC welcomed all the members and made a power point presentation highlighting the the RAF.
- The Director, IQAC informed the members that all the concerned academic and administrative departments have been provided with the proforma for capturing the year-wise data, in the newly-prescribed format, for all the academic years since the last accreditation in April, 2015 for the preparation of SSR/next cycle of accreditation.
- Draft AQAR for session 2017-18 was also presented before the members by Director, IQAC. Members were informed about the departments from where the data are still pending and the request that is being sent to them for urgent submission so that AQAR can be submitted to NAAC within the month of August, 2018.

5. The Vice Chancellor (Actg.) Prof. Aqil Ahmad enquired about the status of the placement activities from the Director, CCG&D on which Prof. Mukherjee apprised him of the recent activities regarding training and placement. He also emphasized that all the departments should work in close coordination with IQAC, keeping in mind their strength and weakness and also the key indicators designed by NAAC.
5. The members opined that further efforts must be made in the direction of outreach and alumni interaction. Director, Planning and research, Dr. Syed Nadeem Akhtar categorically stressed that the Faculty members involved in designing 'Integral Concept', in the 'Integral Social Activity group' and 'Integral School Outreach' group must increase their activities every semester keeping in mind its aim and objectives.
6. Advisor to the Chancellor, Prof. M. Bashir A. Khan advised the President, Alumni Association to strengthen the association by updating the registration and involving them in student's support, academically and financially both. A tentative schedule was also discussed for next Alumni meet in the current semester close to the holidays so that maximum number of alumni can participate.
7. Regarding financial assistance/scholarships, the Director, Planning and Research stressed that the Dean, Student's Welfare should focus on helping the students to secure more scholarships from different Government and private bodies. In this regard, he suggested that notifications for such scholarships must be properly forwarded to the students so that they can apply for the same on time.
8. The Director, Planning and Research, also asked the Director, IQAC to keep follow up on the different activities assigned to the departments as per the IQAC calendar.
9. The Advisor to the Chancellor, Prof. M. Basheer Ahmad Khan suggested that the IQAC should hold more frequent meetings with the concerned departments to assess their preparedness for the next cycle of NAAC accreditation.
10. The members deliberated on the further efforts that must be taken so that the university performs well in all the assessment criteria.

The meeting ended with a Vote of Thanks by the Director, IQAC.




7-8-18
(Prof. Abdul Rahman Khan)
Director, IQAC