



## INTEGRAL UNIVERSITY

### CRITERION- I-CURRICULAR ASPECTS

#### 1.4 Feedback System

**1.4.1: Structured feedback for design and review of syllabus – semester- wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers 4) Alumni**

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**Internal Quality Assurance Cell**  
**Structured Feedback Analysis & Action Taken Report**  
**On**  
**Curriculum Revision**

**FEEDBACK ANALYSIS**

*(The Structured Feedback on Curriculum is collected from all relevant stakeholders and is submitted to the Departmental Quality Assurance Cell (DQAC) to analyze and deliberate on various suggestions made by the stakeholders and put up an action plan. A detailed report has to be submitted in the office of the Head of the Department. Following is the notification (via Email) of DQAC meeting and its minutes.)*

**Department of Law**

**NOTICE**

A meeting of the DQAC of Department of Law is schedule to be held on 10<sup>th</sup> July, 2017 in the Departmental Library to discuss following agenda items. All members are requested to make it convenient to attend.

*Agenda: Analysis of Feedback Report (Session 2017-18) for all programs offered by the department.*



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**Registrar**  
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**HOD**  
**Deptt. of Law**  
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Department of Law  
Minutes of the Meeting of DQAC

**Agenda:** Analysis of Feedback (Session 2017-18) for LL.B (Three Years) offered by the department

**Date:** 10/07/2017

**Venue:** Departmental Library

**Time:** ...10.00am- 12.30 pm.....

S.No.	Member Name	Designation	Signature
1.	Dr Naseem Ahmad	Assistant Professor	
2.	Ms. Seema Siddiqui	Assistant Professor	
3.	Mr. Abhishek Kumar Singh	Assistant Professor	

**Meeting Agenda details:**

1. Discussion on all stakeholders' feedback on curriculum revision.
2. Preparation of detailed Feedback Analysis Report for all programs offered.
3. Preparation of Action Plan against suggested responses.

**Meeting Minutes:**

After due discussions and deliberations following decisions were taken.

1. The collective feedback of all the stakeholders was analysed and a consolidated report of the recommendations was prepared. Feedback was taken against eight questions. The first seven questions have been rigorously designed to capture the qualitative characteristics of the curriculum and its enrichment. The last question is a subjective question which captures the suggestions of the stakeholders. The questions recorded stakeholder views against professional competencies, sequencing of the content, adequacy of syllabi coverage & credit allocation, adequateness of textbooks and reference materials, syllabus in terms of active engagement of students, depth of the syllabus with respect to industry/global scenarios, and suggestion by the stakeholder.
2. The stakeholders have recorded a positive feedback and have shown satisfaction regarding the proposed curriculum. The responses have been collated and the suggestions and necessary action plan for revisions/ additions in the syllabi are captured in the feedback analysis report.
3. The Feedback Analysis Report is enclosed and submitted for necessary action.
4. Meeting ended with thanks to chair

(DQAC Chairman)  
10/7/17

(HOD)  
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**Internal Quality Assurance Cell**  
**Department of Law**  
**Feedback Analysis Report**  
*\*Department of Law*

**Feedback by Students:**

The categorization of rating based on average score of different parameters is as follows:

S. No.	Question	Responses (in terms of %)				Average Score out of 4	Ratings
		Excellent (4)	Very Good (3)	Moderate (2)	Poor (1)		
1.	Professional Competencies: The syllabi/courses are able to achieve the intended outcomes	61	29	-	-	3.31	Excellent
2.	Rate the sequencing of the contents in the syllabi/ courses	61	29	-	-	3.31	Excellent
3.	Rate the adequacy of coverage and credit allocation in syllabi/courses	100	-	-	-	4.00	Excellent
4.	Rate the adequacy of textbooks and reference materials mentioned in syllabi	50	50	-	-	3.50	Excellent
5.	Rate the syllabi content in terms of active engagement of the students	100	-	-	-	4.00	Excellent
6.	Rate the depth of the syllabus for the course in relation to the competencies expected by industry/global scenarios	61	29	-	-	3.31	Excellent
7.	The syllabi/course will help in adding competitiveness among learners and helps in carrier progression	61	29	-	-	3.31	Excellent

\*Excellent >3 \*Very Good >2 \*Moderate >1 \*Poor <=1

**Text Suggestions:**

- Revised the syllabus as per the new amendments.
- Introduction of New courses as per the introduction of new branches of law.
- Introduction of professional courses based on soft skills by the department.
- Organizing more workshops, guest lectures and seminars related to the current trends on specialised areas of Law.

**Analysis of Feedback:**

The student's responses to the proposed changes in the curriculum against different parameters were analysed. Based on their feedback the following points were captured.

- 61% of the students rated the curriculum "Excellent" with respect to professional competencies, intended outcomes, sequencing of the contents, adequacy of textbooks and reference materials mentioned in syllabi, and will add competitiveness through active engagement among learners and will also help in carrier progression. 29% rated it to be very good.
- 61% of the students rated the curriculum "Excellent" with respect to rate the sequencing of the contents in the syllabi/ courses.
- 100% of the students rated the curriculum "Excellent" with respect to rate the adequacy of coverage and credit allocation in syllabi/courses.



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- 100% of the students rated the curriculum “Excellent” with respect to rate the adequacy of coverage and credit allocation in syllabi/courses.
- 61% of the students rated **Excellent** for the depth of the syllabus in relation to the competencies expected by industry/global scenarios and the syllabi/course will help in adding competitiveness among learners and helps in carrier progression.
- 61% of the students rated **Excellent** for the rate the depth of the syllabus for the course in relation to the competencies expected by industry/global scenarios.

**Action Plan:**

The analysis suggests that students’ Focuses for soft skill course and revision as per the amendments of Law.

**Feedback by Teachers:**

The categorization of rating based on average score of different parameters is as follows:

S. No.	Question	Responses (in terms of %)				Average Score out of 4	Ratings
		Excellent (4)	Very Good (3)	Moderate (2)	Poor (1)		
1.	Professional Competencies: The syllabi/ courses are able to achieve the intended outcomes	33.33	66.33	-	-	3.33	Excellent
2.	Rate the sequencing of the contents in the syllabi/ courses	100			-	4.00	Excellent
3.	Rate the adequacy of coverage and credit allocation in syllabi/courses	100		-	-	4.00	Excellent
4.	Rate the adequacy of textbooks and reference materials mentioned in syllabi	33.33	66.33	-	-	3.33	Excellent
5.	Rate the syllabi content in terms of active engagement of the students	33.33	66.33		-	3.33	Excellent
6.	Rate the depth of the syllabus for the course in relation to the competencies expected by industry/global scenarios	100			-	4.00	Excellent
7.	The syllabi/course will help in adding competitiveness among learners and helps in career progression	100			-	4.00	Excellent

\*Excellent >3 \*Very Good >2 \*Moderate >1 \* Poor <=1

**Text Suggestions:**

- Text Book in the library should be increased.

**Analysis of Feedback:**

The Employer’ responses to different parameters were recorded and analysed. Based on their feedback the following points were captured.

- A majority of teachers rated the various parameters as excellent and very good.

**Action Plan:**

- Department sent their demands for book to the central library.
- More textbooks and reference materials are to be added in the syllabi.



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### Feedback by Employer:

The categorization of rating based on average score of different parameters is as follows:

S. No.	Question	Responses (in terms of %)				Average Score out of 4	Ratings
		Excellent (4)	Very Good (3)	Moderate (2)	Poor (1)		
1.	Professional Competencies: The syllabi/courses are able to achieve the intended outcomes	20		80		2.4	Very Good
2.	Rate the sequencing of the contents in the syllabi/ courses	20	80			3.2	Excellent
3.	Rate the adequacy of coverage and credit allocation in syllabi/courses		100	-	-	3.0	Excellent
4.	Rate the adequacy of textbooks and reference materials mentioned in syllabi		20	80	-	2.2	Very Good
5.	Rate the syllabi content in terms of active engagement of the students		60	20	20	2.4	Very Good
6.	Rate the depth of the syllabus for the course in relation to the competencies expected by industry/global scenarios	40	60			3.4	Excellent
7.	The syllabi/course will help in adding competitiveness among learners and helps in carrier progression		40	60		2.4	Very Good

\*Excellent >3 \*Very Good >2 \*Moderate >1 \* Poor <=1

### **Text Suggestions:**

- A great initiative, if this comes into effect.
- Curriculum has relevance to real life situations; reflects current trends and practices in the respective disciplines.
- Organizing workshops, guest lectures and seminars related to the current social legal issues on present scenario.
- Introduce Skill Development Centre.

### **Analysis of Feedback:**

The Employer' responses to different parameters were recorded and analysed. Based on their feedback the following points were captured.

- A majority of Employer rated the various parameters as Very Good
- For the parameters where moderate and poor ratings were recorded following action plan is proposed.

### **Action Plan:**

- The adequacy of coverage and credit allocation in syllabi/courses, Professional Competencies to achieve the intended outcomes and adding competitiveness among learners will be revisited with the advice of the statutory body's committee members.
- The practicality of the syllabi shall be enhanced for active engagement.
- Recent researches to be included as reference.



  
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**INTEGRAL UNIVERSITY**

**DEPARTMENT OF LAW**

**Action Taken Report**  
*(As per the Feedback of Stakeholders)*



**Internal Quality Assurance Cell**

**Department of Law**

**Action Taken Report**

*Department of Law*


*(A detailed report on Feedback Analysis and Action Plan was prepared and submitted by the DQAC members in the office of the Head of the Department Law on 28/07/2017. The MoM of the Feedback Analysis is also attached.)*

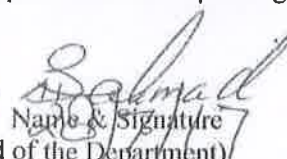
A meeting of the departmental DQAC members was held on 10/07/2017. In this meeting the feedback analysis report submitted on 28/07/2017 was discussed. After intense deliberations, the DQAC made the following recommendations as the Action Taken Report which was submitted to the BOS committee for further decision on revision and or addition of proposed syllabi. The following proposals were made in the meeting:

- Revision of the course content of "Communicative English" Course Code LW101.LL.B 1<sup>st</sup> Semester.
- Revision of the course title "Law of Torts including Motor Vehicles Act, 1988", Course Code (LW204) to LL.B 3rd Semester.
- Revision of the course content of "Family Law", Course Code (LW105) in LL.B, 1<sup>st</sup> Semester.
- Revision of the course content of "Law of Crimes", Course Code (LW106) in LL.B. Semester II
- Revision of the course content of "Legal Language", Course Code (LW108) in LL.B II<sup>nd</sup> Semester.
- Revision of the course content of "Law of Torts including Consumer Protection Act, 1986", Course Code (LW110) in LL.B II<sup>nd</sup> Semester.
- Revision of the course content of "Code of Criminal Procedure-I", Course Code (LW204) in LL.B IV semester.
- The DQAC activity calendar was planned for the session 2017-18 where it was decided that the following activities will be organized in the department of Law:
  - ❖ Workshop on "GST and its Impact on the Society"
  - ❖ STC on Microsoft Office.
  - ❖ STC on Introduction to Legal Writing.
  - ❖ Free legal Aid programs
  - ❖ Constitution day celebration

Based on the expert comments of the BOS members, the committee approved all the reports/agenda items and recommended it for further approval in the AC.



  
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Name & Signature  
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